

# NEWSLETTER FOR SESSION ORGANIZER

**XVII World UISPP Congress  
Burgos, 1-7 September 2014**

**This newsletter contains some brief pointers for session organizers at the 17<sup>th</sup> UISPP World Congress**

- Each session should be organized as a congress in its own right
- The session organizer is solely responsible for ensuring that it proceeds as planned
- The organizer must call for the submission of abstracts of papers and posters. We strongly recommend that this call be issued as soon as possible
- The session will preferably last for at least half a day. It must include a minimum number of communications
- The organiser will receive the articles and posters, and decide which ones are acceptable for presentation at the session
- After evaluating each proposed paper and poster, the organizer's will be communicated to the Deputy Scientific Secretary ([sci.uispp2014@fundacionatapuerca.es](mailto:sci.uispp2014@fundacionatapuerca.es)) and the Congress Technical Secretariat ([uispp2014@viajeseci.es](mailto:uispp2014@viajeseci.es))
- During the Congress, the established schedule must be strictly observed

On behalf of all the organizers of the 17<sup>th</sup> UISPP World Congress, we would like to express our sincere gratitude to you for your contribution to this event.

## **Deadlines to be borne in mind:**

**15 December 2013: deadline to propose sessions**

**31 December 2013:** 3<sup>rd</sup> Congress Bulletin

**April 30, 2014:** deadline for the proposal of oral communications and/or posters

**May 31, 2014:** deadline for each researcher to indicate the session that they wish to participate in

**June 30, 2014:** deadline for session organizers to send in the final list of summaries of accepted papers and posters, abstracts and the schedule of the communication presentations

**August 28, 2014:** Congress registration deadline



## **REGULATIONS FOR THE SUBMISSION OF COMMUNICATIONS TO THE 17TH UISPP WORLD CONGRESS 2014**

- The presenter of the communication must be enrolled in the Congress
  - All notices must be written in **English (priority), French and/or Spanish**
  - Each abstract must be submitted via the website: [www.burgos2014uispp.com](http://www.burgos2014uispp.com) indicating which session it is for and also the name of the session organizer
  - Communication abstracts should be structured as follows: Introduction - Materials and Methods - Results – Conclusions
  - Short, explicit headings are recommended
  - Abstracts of papers may not exceed **500 words**
  - After the closing date for the submission of papers, the analysis and deliberation by the session organizers, the acceptance or rejection of the communication will be notified in writing to the correspondent
  - If a communication is accepted, the author will be informed of the designated format: **poster or oral communication**
  - Oral communications should be defended in a maximum of **15 minutes**
  - The first author of the paper is committed to present the communication, or alternatively another author of the paper, provided they are registered in the Congress
  - The on-line communication submission system will allow authors to access, create and edit their scientific contributions as many times as they want prior to the submission deadline: **April 30, 2014**. After this date, you will still be able to access the UISPP World Congress website to check the status of your scientific communications, but not to modify their contents.
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**uispp**  
XVII congreso



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**UNIÓN INTERNACIONAL DE CIENCIAS PREHISTÓRICAS Y PROTOHISTÓRICAS**

# ***XVII CONGRESO UISPP*** **2014**

# **ATAPUERCA**

**Fecha/Date:** 1-7 Septiembre 2014

**Lugar/Place:** Burgos (España)

**Información:**

Técnica: [uispp2014@viajeseci.es](mailto:uispp2014@viajeseci.es)

Científica: [uispp2014@fundacionatapuerca.es](mailto:uispp2014@fundacionatapuerca.es)

[www.fundacionatapuerca.es](http://www.fundacionatapuerca.es)

[www.burgos2014uispp.com](http://www.burgos2014uispp.com)

**Organiza:**

